

Meeting Minutes

Nazareth Area Intermediate School

7 PM Wednesday, September 7, 2022

Meeting Called to order: 7:00 pm

Meeting Adjourned: 8:00 pm

BOARD MEMBERS: Lori Kolb, President; Annette Nielsen, Vice President; Melissa Smith, Secretary; Tracie Burton, Treasurer; Elise Kopp, Fundraising; Tracey Reilly, Volunteer Coordinator

NAIS REPRESENTATIVES: Mr. Yanek, Principal and Mrs. Delbene, teacher representative

ATTENDEES: 15

WELCOME:

- Meeting called to order- 1st motion by Marie Carbonetto and 2nd motion by Tracey Reilly
- Pledge of Allegiance
- Introduction of board members and meeting participants.

PRICIPALS REPORT: (Dr. Yanek) NAIS is off to a great start. We already had Fun Day last Thursday, put on by the Student Life Committee and we have the Fitness Walk coming up. There will be a popular motivational speaker in October. The students already completed their STAR assessments. The students were introduced to the policies of behavior and expectations in two assemblies and now the focus is on routine and academics.

TEACHER'S REPORT: Mrs. Delbene said it was nice to be in person and she could witness the excitement in the kids as well. The first week teachers are focused on getting to know the students and building rapport and relationships. The teacher teams are working together on these topics. Fun Day was lots of fun for the staff and the students. The kids are excited for the Book Fair to begin tomorrow.

PRESIDENT'S REPORT (Lori): There was a motion made to change the PTO meetings from the first Tuesday to the first Wednesday of the month. This is due to school board meetings taking place on Tuesday nights at the same time. Mackenzie Guyer made the first motion and Kate Roberts made the second motion. There were none opposed. Lori talked about strengthening relationships and communication between the PTO and the staff at NAIS. The teachers were given M&Ms as a thank-you from the PTO for a great start to the new school year. By the end of the week the PTO will recognize the cafeteria, office, and janitorial staff as well. If anyone is interested in volunteering for the Spirit Walk, you must have your clearances on file in the district office. There will be prizes given out for participating students and classrooms who raise the most money in donations. October events will include Barnes & Noble night as well as our Halloween Walk on 10/26. There will be a Carnival Planning committee meeting by the end of September. Be on the lookout for a sign-up genius for fall activities from now through January. A second sign up genius will go out for activities February-June. This will be for donations for events, so we are prepared ahead of time.

TREASURER'S REPORT (Tracie): Tracie made mention that our 2022-2023 budget was voted on and approved in June. Other budget notes were (1) the carnival moved from an expense to income due to revenue coming in during last year's event. (2) There was a \$500 increase under the Clubs/Activities category. This is so the PTO can provide help during the year to the clubs if needed. (3) Teacher Appreciation was also increased \$500. (4) A 6th grade celebration category was created since there was no budget for this last year. (5) Student Life committee category was also added and received a \$500 budget. There was a proposal to add a new line item under the income category for fiscal year 2021-2022 carryover. This is so not to skew the budget due to checks coming in over the summer past the previous year's audit. Maria Rodriguez made the motion and Elise Kopp made the second motion. None were opposed. There was discussion on whether to use a merchant service through our bank to make online payments. There was also mention on using Venmo or Zell for online donations to the PTO as well. Tracie will be reviewing the pros and cons of all services and we will decide at another meeting what to use moving forward.

FUNDRAISING REPORT (Elise): Rita's Night recap- \$167.00. Fun Fitness Run- September 23rd or Sept. 30th (rain date.) DJ is scheduled. All information will be sent home shortly. Our goal is \$20.00 per student. Prizes will be given out to the student from each grade who raises the most in donations. Other prizes will be awarded for that day as well. We will be selling Otis Spunkmeyer goodies before the Thanksgiving holiday. NAIS PTO receives 80% profit on this fundraiser. There will be prizes and awards for students with the most sales. We will be sending around Boo Grams for parents and kids to fill out for the October holiday. Boo Grams will contain a Dum Dum lollypop. If your child has allergies and cannot eat these, please contact a PTO member for a substitute. These will be hand delivered to the classes so all kids will get something. Holiday Shop is back in person! Dates in December TBD. As always- you can buy Nazareth Blue Eagle clothing all year long. Take advantage of 30% off right now. The 30% off ends 9/21.

COMMITTEE REPORTS: (All) (Christa Fritz) 2021-2022 Audit is completed. Tracey Reilly mentioned there will be a sign-up genius for communications for both 5th and 6th grades. The sign up will be on Facebook and Schoology. The book fair starts tomorrow and ends on 9/14. NAIS has \$1500 expiring at the end of the month so Mrs. Fuller can buy 35-40 new books for the library. Each teacher will also receive \$100 for their wish list books. There will be two other book fairs this year including a BOGO. The PTO is still looking for a talent show chair and someone who can keep up with the PTO website. If interested, please reach out to a member of the board.

ADJOURNMENT: Meeting concluded at 8:00. Our next meeting will take place in the library at 7:00 on October 5th.